



November 30, 2020

**MEDICAID MANUAL (OFI Policy Manual, Volume II) Transmittal NO.62**

**TO:** Regional Directors, County Departments of Family and Children

Services

State DFCS Staff

**FROM:** Tom Rawlings  
DFCS Director

**RE:** Medicaid Policy Updates/Changes

**PURPOSE:** To provide DFCS field staff an update to the Medicaid Policy Manual as revised to be in accordance with the most current policy clearances received from the Department of Community Health. Updates include reformatting and updating of the Assistance To Children In Placement Chapters to align with current policy and updating the NDS link to file a discrimination complaint on forms 297, 297A, 297 SP, 508 and 508 SP. A detailed overview of all revisions to the Medicaid manual is listed below.

**For All Classes of Assistance, whether ABD or Family Medicaid:**

- Appendix F updated forms 297, 297 SP, 297A, 297A SP, 508, 508SP. Forms updated to be compliant with ADA and corrected Non-Discrimination Statement link.

**For Child Welfare Medicaid Only:**

- Section 2801 updated format, updated COAs for children in an out-of-home-placement, added verbiage regarding Chafee and Former Foster Care eligibility.
- Section 2805 updated format, updated name of State's program from Foster Care to Child Welfare.
- Section 2810 updated format, added information regarding when foster care eligibility is determined and what information is necessary to enter into SHINES to complete and submit IV-E application, removed SUCCESS verbiage and procedures, updated the SOP for FC applications.
- Section 2812 updated format, removed SUCCESS references and replaced with GA Gateway, removed references of RSM, updated COA name to DJJ Commitment under age 19 and living arrangements associated with that COA.
- Section 2815 updated format, removed SUCCESS references.

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- Section 2817 updated format, added statement regarding COBRA to the requirements, added reference to the Child Welfare Policy Manual to basic considerations, updated COA name and added procedures regarding determining initial eligibility for the COA.
- Section 2818 updated format, removed outdated references and updated current expected processing standards and case management with GA Gateway.
- Section 2819 updated format, removed outdated references and old procedures associated with legacy system.
- Section 2820 updated format, removed extraneous verbiage from Court Ordered Removal regarding temporary orders and updated Adoption assistance to state living with a specified relative and removed parent(s).
- Section 2825 updated format and added clarification regarding specified relative, removed from chart legal custody and replaced with “identified in the court order” where appropriate.
- Section 2826 updated format.
- Section 2830 updated format.
- Section 2835 updated format removed SUCCESS references and replaced with GA Gateway and updated policy reference regarding determining the AU.
- Section 2840 updated format, added clarification regarding when to complete the re-rate process and updated standard of need payment amounts.

**UPDATES:**

**MANUAL TRANSMITTAL 62**

<b>Section</b>	<b>Page</b>	<b>Comments</b>
2801	All	Updated section format and COAs for children in an out-of-home-placement also added verbiage regarding Chafee and Former Foster Care eligibility.
2805	All	Updated section format and name of State’s program from Foster Care to Child Welfare.
2810	All	Updated section format, added information regarding when foster care eligibility is determined and what information is necessary to enter into SHINES to complete and submit IV-E application, removed SUCCESS verbiage and procedures, updated the SOP for FC applications.
2812	All	Updated section format, removed SUCCESS references and replaced with GA Gateway, removed references of RSM, updated COA name to DJJ Commitment under age 19 and living arrangements associated with that COA.

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2840	All	Updated section format, added clarification regarding when to complete the re-rate process and updated standard of need payment amounts.
Appendix F- 297 (English)	Page 16	Corrected link to file a discrimination complaint.
Appendix F-297 (Spanish)	Page 17	Corrected link to file a discrimination complaint.
Appendix F- 297A (English)	Page 14	Corrected link to file a discrimination complaint.
Appendix F- 297A (Spanish)	Page 15	Corrected link to file a discrimination complaint.
Appendix F- 508 (English)	Page 19	Corrected link to file a discrimination complaint.

Appendix F- 508 (Spanish)	Page 19	Corrected link to file a discrimination complaint.
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