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October 31, 2012

## FOOD STAMP PROGRAM MANUAL TRANSMITTAL NO. 34

**TO:** Regional Directors, Regional Managers, County  
Departments of Family and Children Services, and State OFI Staff

**FROM:** Ron Scroggy, Division Director  
Divison of Family and Children Services

**RE:** Food Stamp Program Policy Changes and Updates

**PURPOSE:** The purpose of this transmittal is to update the Food Stamp Program's income limits, resource limits, and deductions based on the FNS cost of living adjustments (COLA) for Federal Fiscal Year 2013 (October 1, 2012 to September 30, 2013).

Section 3010 – Voter Registration – This section provides language updates to the DHS NVRA Coordinator's address and telephone transaction procedures

Section 3315 – Intentional Program Violations – In this section, a change has been made to state that the OIG agent determines the disqualification period when adjudicating a claim instead of the county office. The county office does not make this determination.

Section 3613, Standard Deductions – have changed to the following amounts:

- AU size 1-3 - \$149
- AU size 4 - \$160
- AU size 5 - \$187
- AU size 6+ - \$214

Section 3617 – Shelter and Utility Deductions - have been changed to the following amounts:

- Excess Shelter - \$469.
- Heating/cooling Standard Utility Allowance - \$343
- Limited Standard Utility Allowance - \$285
- Telephone Standard - \$38

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Appendix A- Financial Standards:

Maximum Gross FS Income Limits (130%) have changed to the following amounts:

- 1 - \$1,211
- 2 - \$1,640
- 3 - \$2,069
- 4 - \$2,498
- 5 - \$2,927
- 6 - \$3,356
- 7 - \$3,785
- 8 - \$4,214
- 9 - \$4,643
- 10-\$5,072
- + \$429

Maximum Net FS Income Limits (100% FPL) have changed to the following amounts:

- 1 - \$931
- 2 - \$1,261
- 3 - \$1,591
- 4 - \$1,921
- 5 - \$2,251
- 6 - \$2,581
- 7 - \$2,911
- 8 - \$3,241
- 9 - \$3,571
- 10-\$3,901
- + \$330

Maximum Gross FS Income Limits (165% FPL) for elderly/disabled Persons as a separate household have changed to the following amounts:

- 1 - \$1,536
- 2 - \$2,081
- 3 - \$2,625
- 4 - \$3,170
- 5 - \$3,714
- 6 - \$4,259
- 7 - \$4,803
- 8 - \$5,348
- 9 - \$5,893
- 10-\$6,438
- + \$545

There were no changes to the Maximum Allotment Amounts. See the allotment amounts below.

- 1 - \$200
- 2 - \$367
- 3 - \$526
- 4 - \$668
- 5 - \$793
- 6 - \$952
- 7 - \$1,052
- 8 - \$1,202
- 9 - \$1,352
- 10-\$1,502
- + \$150

The minimum benefit amount for one and two person households remains the same as **\$16**.

These changes were updated in the SUCCESS eligibility system effective October 1, 2012.

Appendix C – Cover Letters - place Manual Transmittal 2011-33 Cover Letter following Manual Transmittal 2011-31 Cover Letter.

Appendix F – Forms - The following forms have been updated in the forms section of the FSP manual: *Form 296-Expedited FS Screening/Interviewing Tool* (Rev. 10/12); *Form 339-Notice of Simplified reporting Requirements* (Rev. 09/12)

**This transmittal is effective November 1, 2012.**

### Food Stamp Program Manual Transmittal 34

Section	Instructions for manual maintenance	Page	Comments
3613	Remove and replace	1	Updated standard deductions for household sizes (1-6)
3617	Remove and replace	1, 4-5, 7	Updated SUA, LSUA, and telephone standard
Appendix A	Remove and replace	1-3	Updated income limits, deductions and resource limits

Appendix C	Add MT-34 Cover Letter	3	Add MT-34 Cover Letter following MT-33 Cover Letter
Appendix F	Remove Form 339 (Rev. 11/11)	5	Add Form 339 (Rev. 09/12)