



STATE OF GEORGIA
Division of Family and Children Services

Nathan Deal
Governor

Bobby D. Cagle
Director

FOOD STAMP PROGRAM MANUAL TRANSMITTAL NO. 42

TO: OFI District Management, County Department of Family and Children Services,
State Office Staff

FROM: Bobby D. Cagle
DFCS Director

DATE: February 22, 2016

RE: Food Stamp Program Manual Transmittal 42

The purpose of this transmittal is to provide updates to the Food Stamp Program's Employment and Training (E&T) policy. With the submission of the federal fiscal year (FFY) 2016 Employment and Training State Plan, several changes have been made to E&T program operations. Georgia has accepted the ABAWD Waiver for FFY 2016. Seven (7) Georgia counties were identified as 3/36 time-limited counties. Georgia used its 15% state exemptions to exempt four (4) counties, which include: Oconee; Jackson; Walton; and White counties. ABAWDs residing in the remaining three (3) counties, which include: Cobb; Gwinnett; and Hall counties are subject to the 3/36 time-limit for ABAWDs.

The E&T Program also operates a mandatory work program in the following 10 counties: Bulloch; Chatham; Clayton; Cobb; Douglas; DeKalb; Glynn; Gwinnett; Hall; Henry and Rockdale. The mandatory program will not serve all ABAWDs residing in the mandatory service areas. ABAWDs in the ten (10) counties are eligible to participate in an E&T Pilot Study that was awarded to Georgia in March 2015. The study is conducted by the United States Department of Agriculture (USDA) and its partners, MDRC (Manpower Demonstration Research Corporation), Mathematica and other evaluation and research groups.

Additionally, this transmittal provides updates to the ABAWD Work requirements, SNAP Works participation activities; SNAP Works support services, and the Food Stamp Program's compliance procedures for failure to participate in SNAP Works activities.

The policy revisions include:

- Updates to the mandatory counties that will participate in the SNAP Works Program;
- The time-limited county requirements for determining the work status of applicants/recipients at initial application, interim change and the recertification interview;
- A change to some of the mandatory work registrant definitions as well as the verification requirements for those definitions;
- Updates to the SNAP Works participation activities for job search, job skills training, education/vocational training, workfare and a combination activities;

- Updates to the compliance policy for failure to participate in SNAP Works activities and/or meet the ABAWD Work Requirements;
- FS Form additions and revisions that incorporate changes to the SNAP Works Program and ABAWD requirements;

The Form changes include:

- Food Stamp Sanction Penalty Notice-Form 333 (Rev. 1/16) - English and Spanish
- SNAP Works Pilot Study Mandatory Appointment Notice-Form 406 (1/16) - English and Spanish
- SNAP Works Participation Check List-Form 480 (Rev. 1/16) - English and Spanish
- SNAP Works Check Request-Form 481 (Rev. 1/16) - English and Spanish
- Employment Services Progress Review Notice-Form 483 (1/16) - English and Spanish
- SNAP Works Program Employability Assessment-Form 493 (Rev. 1/16) - English and Spanish
- Job Search Record Form 495 (Rev. 8/15) - English and Spanish
- ABAWD Tracking Calendar Form 507 (Rev. 1/16) - English and Spanish languages.
- SNAP Works Interagency/Interoffice Referral and Follow Up Form (Rev. 1/16) - English and Spanish languages
- ABAWD Work Requirements Fact Sheet Form 823 (Rev. 2/16) - English and Spanish
- Notification of ABAWD Time-Limit Form 825 (2/16) - English and Spanish
- Notice of Ineligible ABAWD – Time Limit Reached Form 826 (2/16) - English and Spanish.
- SNAP Works Program Brochure Form 828 (Rev. 1/16) - English and Spanish
- SNAP Works Program Fact Sheet Form 830 (Rev. 1/16) - English and Spanish

This transmittal is effective February 1, 2016.